



Wasatch & District
Pipe Band

Job Title: Chair, Funds Development

Job Description: The WDPB Executive Committee is seeking a chairperson to lead the funds development committee.

Essential Functions:

- Schedule and conduct regular development coordination meetings
- Regularly report to the Executive Committee and Board of Directors the status and progress of activities
- Independently investigate and pursue applicable grant opportunities
 - Maintain ZAP grant annually
- Write, review, and approve grant applications for submittal
- Coordinate with other organizational committees (Finance, Concert, Advertising, etc.)

Necessary Qualifications:

- Professional verbal and written communication skills
- Responsive to queries in a timely manner
- Detail-oriented and thorough in work products
- Willing to work on a volunteer basis
- Self-driven and motivated to develop opportunities for the band
- Ability to drive projects to closure prior to deadlines
- Ability to work well with, and facilitate discussion with committee members
- Willingness to research and learn about funds development practices

Instructions to apply:

If you would like to apply for this position, please send an email to chairman@wdpb.org indicating the position you would like to apply for and a summary of your qualifications.